

## **SPILL RESPONSE GUIDELINES - FACILITIES:**

Material Spilled	Spill Response	Who to Contact
Oil/Fuel	<ul style="list-style-type: none"> <li>- Assess safety of situation</li> <li>- Protect storm drains/water ways</li> <li>- Contain spill using spill response materials (Speedy dry, Pads, Booms, Socks)</li> <li>- Document timeframe, volume, location, &amp; source</li> <li>- Contact appropriate personnel               <ul style="list-style-type: none"> <li>o Supervisor/ECOS for notification/backup</li> <li>o Automotive Shop for Small Spill Response Assistance</li> </ul> </li> </ul>	<p style="text-align: right;"><b>Immediately:</b></p> <p style="text-align: right;">Gina Kerwin (ECOS): (617) 595-7165            Melissa Wilson (ECOS): (978) 836-7203            Jason Hewitt (ECOS): (978) 914-8584</p> <p style="text-align: right;"><b>Automotive Shop (For Small Spill Response Assistance): (617) 373-4883</b></p> <p style="text-align: right;"><b>Facilities Department/Supervisor: (617) 373-2754</b>            NUPD: (617) 373-3333</p>
Chemicals	<ul style="list-style-type: none"> <li>- Assess safety of situation &amp; <b>notify supervisor immediately</b></li> <li>- Identify material spilled and approximate volume if possible</li> <li>- Isolate the area and ensure all storm and sewer drains are protected</li> <li>- Locate SDS, review proper spill response</li> <li>- If small spill, cleanup per guidelines on SDS if properly trained</li> <li>- If large or hazardous spill, contact outside personnel to respond and place sign on ALL entry points to the contaminated area stating <b>DO NOT ENTER</b> with date and time listed</li> </ul>	<p style="text-align: right;"><b>Within 2 hours if &gt;10 Gal:</b>  <i>(A member of ECOS will contact if available)</i></p> <p style="text-align: right;">MassDEP (&gt;10 Gal): (888) 304-1133            Boston FD (&gt;10 Gal): (617) 343-3550</p> <p style="text-align: right;"><b>For Cleanup:</b></p> <p style="text-align: right;">Clean Harbors: (800) 645-8265            Donadio Environmental: (781) 849-6164</p> <p style="text-align: right;"><b>Immediately if oil has entered a water body, storm drain or sewer:</b>  <i>(A member of ECOS will contact if available)</i></p> <p style="text-align: right;">National Spill Response Center: (800) 424-8802</p>

**\*NOTE\* For ALL spills, please ensure steps are in place to properly dispose of spill response material after the spill has been cleaned up in accordance with RCRA Regulations. Do not leave spill materials behind! Contact ECOS for guidance on how spill response material should be handled.**

**\*Incidental spills that occur in laboratory spaces will be managed by OARS.**